

<p style="text-align: center;"><b>Monday</b> <b>February 5, 2018</b> Hyatt Place Washington DC/White House – Meeting Room McPherson 2<sup>nd</sup> Floor</p>	
<b>7:30 – 8:30 AM</b>	<p style="text-align: center;"><b>Complimentary Breakfast</b> <i>Included in hotel room rate – Hyatt Gallery</i></p>
<b>8:45 AM</b>	<p style="text-align: center;"><b>INTRODUCTION AND OPENING REMARKS</b> Jim Vanderploeg, Executive Director Ken Davidian, FAA COE CST Program Manager</p>
<b>9:00 – 10:30 AM</b>	<p style="text-align: center;"><b>COE ADMINISTRATION</b> Executive Director Position COE CST Statement of Purpose Tech Monitors Participation and Contributions Year 7 Annual Report Executive Summary</p>
<b>10:30 AM</b>	<p style="text-align: center;"><b>BREAK</b></p>
<b>11:00 AM – 12:00 noon</b>	<p style="text-align: center;">By-Law Revision Core Membership Addition/Deletion Process Abolishing the Planning Committee Adding Associate Membership Definition Discuss dedicated issue of a Journal (New Space) – Annual Issue</p>
<b>12:00 noon – 1:00 PM</b>	<p style="text-align: center;"><b>LUNCH – Honoring CST Tech Monitors</b> <i>(provided)</i></p>
<b>1:00 – 2:30 PM</b>	<p style="text-align: center;"><b>REPORTING</b> DOT/FAA Matrix for required OMIS 2.0 reporting OMIS 2.0 Features and Implementation</p>
<b>2:30 PM</b>	<p style="text-align: center;"><b>BREAK</b></p>
<b>3:00 – 4:30 PM</b>	<p style="text-align: center;"><b>REPORTING Cont'd</b> Website Discussion</p>
<b>4:30 – 5:00 PM</b>	<p style="text-align: center;"><b>Wrap-up</b></p>
<b>6:00 PM</b>	<p style="text-align: center;"><b>Dinner – TBD</b></p>

## Additional Information for Meetings

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### **February 5<sup>th</sup> — AAM8: (Business Casual)**

**Meeting Room McPherson is on the 2<sup>nd</sup> Floor  
Hyatt Place Washington DC/White House**  
1522 K Street, NW  
Washington, D.C., USA, 20005  
Tel: [202 830 1900](tel:2028301900)

### **February 6<sup>th</sup> — RA1 Workshop: Hosted at MITRE 1 Building (Business Casual)**

R&D workshop sponsored by Stanford University in collaboration with the University of Colorado and FAA's Office of Commercial Space Transportation (AST) on February 6, 2018 in McLean, VA.

RA1 Workshop Registration and Information Links:  
Registration: <https://www.mitre.org/faa-center-workshop>  
Information: <http://www.coe-cst.org/meetings.html>

### **February 7<sup>th</sup> and 8<sup>th</sup> — AST Conference (Business Dress)**

**Ronald Reagan Building and International Trade Center**  
1300 Pennsylvania Avenue Northwest  
Washington, DC 20004

AST Conference Registration and Information link: <https://www.eventbrite.com/e/21st-annual-faa-commercial-space-transportation-conference-tickets-36660183596?aff=erelexpmlt>

**NOTE:** A Metro station is located outside of the Hyatt and UBER is available for additional transportation.